

Emma Jo Priesendorf

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WORK EXPERIENCE

Museum at Prairiefire April 2015-Present Overland Park, KS

Education Coordinator, Field Trips and Programs

- Process reservations, communicate with teachers, manage payments, and provide on-site support for field trip and group bookings
- Manage budget and all necessary preparations for bimonthly *Science Happy Hour* speaker events, including staffing and coordination with outside vendors
- Coordinate plans and secure donations for biannual Educator Open House
- Design educational programs such as *Fossils at Your Fingertips*, a hands-on artifact program, and scavenger hunts for the permanent collection
- Conceptualized initial plans, formed task force, and received executive approval for *Embers*, a club and museum membership level for young professionals
- Lead 4-day paleontology class and 2-day field camp to Wilson Lake, KS

Visitor Services & Interpretive Educator

- Managed front of house operations, which included training and supervising new employees, selling tickets, and helping maintain membership database
- Assisted with membership renewals, exhibit openings
- Researched, wrote, and implemented K-12 and adult educational tours of three American Museum of Natural History special exhibitions
- Spearheaded transition to new membership database software, Altru
- Programmed and maintained digital museum interactives

Greenlease Library, Rockhurst University Fall 2015 Kansas City, MO

Archives Internship

- Processed and imposed an intellectual order on a collection of legacy files
- Utilized ArchiveSpace software to create a finding aid for the collection
- Curated a visual library display using archives materials

National World War I Museum & Memorial Spring 2015 Kansas City, MO

Education Intern

- Assisted with the creation and implementation of *Lessons of Liberty*, an experiential learning program for high school students
- Developed a 2-hour tour with adaptations for school and adult guests
- Conducted extensive research on World War I to assist with events
- Participated in educational *Hands on History* artifact work with museum patrons

Campus Life & Leadership, MCC-Longview 2012-2013 Lee's Summit, MO

Student Activities Assistant

- Devised, planned, and supervised student events on campus
- Led in-person campus tours for new and prospective students
- Assisted with coordination of new student orientation program, *The Big Event*

Hickman Mills Community Christian Church 2009-2012 Kansas City, MO

Office Manager

- Composed all print and digital material on a weekly basis
- Overhauled and maintained website and social media presence
- Managed church schedule and all correspondence with church members

EDUCATION

Rockhurst University

Summa cum laude, GPA 4.0

Bachelor of Arts in History

MCC Longview

High honors, GPA 4.0

Associate of Arts

CERTIFICATIONS

Improving Interpersonal

Communications

4th ed. Concept Keys program

written by Laura Janusik, Ph.D.

AWARDS

Senior Gold Medal

Awarded to the highest-ranking senior in graduating class, Rockhurst 2015

Hugh Owens Prize in History

Writing Award, Rockhurst 2015

Outstanding Contribution to the College

MCC-Longview 2013

Crystal M. Field Award for Student Writing

MCC-Longview 2013

RESEARCH

Presented research at Missouri Conference of History — 2016

Accepted for presentation at the Phi Alpha Theta 2016 Biennial Convention — 2016

Visual project displayed at Greenlease Library — 2016

Published in *History Matters: An Undergraduate Journal of Historical Research* — Available online at rockhurst.academia.edu/EmmaPriesendorf — 2015

ONLINE

www.EmmaPriesendorf.com